
Instruction to change provider (ChProv order)

Phone +49 (0) 9831 61006-1
Telefax +49 (0) 9831 61006-2
E-Mail: info@hetzner.de
<http://www.hetzner.de>

Dear Client,

To transfer a domain from your previous provider to Hetzner Online AG you should proceed as follows:

1. Fill in the adjacent ChProv confirmation form (ChProv = Change Provider).
2. Please forward your order via the Hetzner Administrations interface `konsoleH`.
3. Cancel your account with your previous provider with the comment: "Domain is being transferred by means of ChProv."

We will initiate the ChProv order with the relevant registrar.

Please note the following:

When changing providers the domain registration costs apply once more, even if you have paid for the domain for example a year in advance.

We look forward to working with you.

Best Regards,

Hetzner Online AG

Hetzner Online AG

Stuttgarter Str. 1
91710 Gunzenhausen

Management Board: Martin Hetzner Dipl. Ing. (FH)
Chairwoman of Supervisory Board: Diana Rothhan
Ansbach Registration Office: HRB 3204
VAT Reg No.: DE812871812

Tel.: +49 (0) 9831 61006-1
Fax: +49 (0) 9831 61006-2
info@hetzner.com
www.hetzner.com

Deutsche Bank AG Nuremberg
IBAN: DE92 7607 0012 0750 0077 00 • BIC: DEUTDEMM760
Account No.: 750 007 700 • Branch Code: 760 700 12

Switzerland: Swiss Post PostFinance
IBAN: CH87 0900 0000 9138 6671 7 • BIC: POFICHBEXXX
Account No.: 913 866 717 • Branch Code: 9000



STANDARDIZED FORM OF AUTHORIZATION

DOMAIN NAME TRANSFER - Initial Authorization for Registrar Transfer

Attention:

(insert Registered Name Holder or Administrative Contact of Record as listed in the WHOIS)

Re: Transfer of: (insert one or more domain names)

ICANN Registrar Cronon AG Berlin Niederlassung Regensburg has received a request from

_____ **HETZNER ONLINE AG** _____

on (insert date of request) for us to become the new registrar of record.

Please read the following important information about transferring your domain name:

- You must agree to enter into a new Registration Agreement with us. You can review the full terms and conditions of the Agreement at <http://www.a-g-b.de>
- Once you have entered into the Agreement, the transfer will take place within five (5) calendar days unless the current registrar of record denies the request.
- Once a transfer takes place, you will not be able to transfer to another registrar for 60 days, apart from a transfer back to the original registrar, in cases where both registrars so agree or where a decision in the dispute resolution process so directs.

**Please print out a copy of this message and send a signed copy to
+49 (0)9831 610062**

If you have any questions about this process, please contact info@hetzner.de

Place, Date

Signature of Admin-C